



WAYNE TOWNSHIP

BUTLER COUNTY, OHIO

REGULAR TRUSTEES MONTHLY MEETING

APRIL 20TH, 2026

5967 Jacksonburg Road, Trenton, Ohio 45067 Phone 513-217-7317

Wayne Township Trustees

BILL JONES
ED TRUSTER
MICHAEL TRUSTER

Fiscal Officer/ Zoning

LAURA DALEY

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

- None.

AUDIENCE OF PUBLIC

APPROVAL OF MINUTES

- March 16th, 2026 Regular Meeting Minutes

REPORTS

- Fiscal Officer
- Fire
- Road
- Zoning

UNFINISHED BUISNESS

1. St. Clair Township Fire and EMS Contract
A motion to accept the St. Clair Township Fire And EMS Contract for the new amount of \$12,500.00 for fiscal year 2026.



WAYNE TOWNSHIP
BUTLER COUNTY, OHIO

NEW BUSINESS

1. Discussion regarding adding additional speed limit signs to Middletown-Oxford Road where the speed reduction was implemented.

LEGISLATION

1. None.

AUDIENCE OF PUBLIC

AUDIENCE OF TRUSTEES

EXECUTIVE SESSION

NEXT MEETING

- May 18th, 2026, Monday, at 7pm – Regular Trustees Meeting

UPCOMING EVENTS

ADJOURNMENT

Wayne Township

Fiscal Officer Report

April 20th, 2026

- All Invoices, Receipts, and Payroll are complete to date.
- Filed and paid monthly and quarterly payroll taxes except for the City of Trenton local quarterly taxes as I have to get an account set up with RITA.
- Monthly Bank Reconciliation is complete and Finance Reports have been completed and presented to Trustees for signatures upon completion.
- Looked into the Federal tax table withholdings to see why certain employees were not having sufficient amounts withheld. Refer to IRS form 15-T, if questions please contact me.
- March regular meeting minutes were completed.
- April meeting agenda prepared.
- Fund reports and current budgets are available upon request.



WAYNE TOWNSHIP
FIRE DEPARTMENT
4575 OXFORD MIDDLETOWN ROAD



Trustee Report April 20, 2026

March Calls for Service:

Total Calls: 45

- *7 calls for FD only
- *2 calls for EMS only
- *36 calls EMS/FD both (27 Medic related, 4 MVA, 5 Fire Related)

Missed Calls needing mutual aid: 12

- *9 Missed calls (6 Dual dispatch, 2 Fire only, 1 EMS only).
- *3 First Responder only (3 Dual Dispatch)

Other:

- *Ryan Myers, Firefighter/EMT (soon to be medic) for approval upon completion of all paperwork
- *Upcoming need purchase of gear.

WAYNE TOWNSHIP
ZONING DEPARTMENT
5967 JACKSONBURG ROAD

April 20th, 2026

- Zoning Certificates
 - 4280 West Elkton Road – accessory structure
 - 4477 West Elkton Road – Primary structure addition

- letter of exemptions:
 - Shurz Rd. – Loafing shelter – Ag structure

- Complaints
 - Celestial Ave. – accumulation of junk. Letter to be sent
 - Oxford-Middletown Rd - accumulation of garbage and junk (letter to be sent)
 - Taylor School Road – large chicken coop in front yard – I am looking into it to see if an ag permit was issued by the county.

- Resident request
 - questions regarding construction and zoning laws. Spoke to an attorney regarding a property and lifting restrictions placed on the property, after doing my due diligence it was deemed to be an issue amongst the health dept and Southwest regional water.

- Board of Zoning Appeals
 - No new business.

- Zoning Commission
 - No new business.



WAYNE TOWNSHIP

BUTLER COUNTY, OHIO

REGULAR TRUSTEES MONTHLY MEETING

MARCH 16TH, 2026

5967 Jacksonburg Road, Trenton, Ohio 45067 Phone 513-217-7317

Wayne Township Trustees

BILL JONES
ED TRUSTER
MICHAEL TRUSTER

Fiscal Officer/ Zoning

LAURA DALEY

CALL TO ORDER

Trustee Bill Jones called the meeting to order at 7:02pm.

PLEDGE OF ALLEGIANCE

Everyone stood for the pledge of allegiance to our flag.

ROLL CALL

Roll call was taken; 2 ayes, 0 nays, 1 absent.

*Trustee Mike Truster arrived later in the meeting.

A moment of silence in remembrance of the U.S. service members that lost their lives on March 12th, 2026 while serving our country.

PRESENTATIONS

1. Randy Evans – Three Valley Conservation Trust – Agricultural Easement
 - Seeking resolution of support for agricultural easement on south side of Schaeffer farm (see Legislation)

AUDIENCE OF PUBLIC

APPROVAL OF MINUTES

- February 9th, 2026 Regular Meeting Minutes

Trustee Ed Truster motioned to approve the minutes as written. Trustee Bill Jones seconded the motion. Roll call was taken; 2 ayes, 0 nays, 1 absent.

*Trustee Mike Truster arrived to the meeting.



WAYNE TOWNSHIP
BUTLER COUNTY, OHIO

REPORTS

- Fiscal Officer – newsletter articles due
- Fire
- Road
- Zoning

UNFINISHED BUISNESS

1. St. Clair Township Fire and EMS Contract

NEW BUSINESS

1. A motion to approve FF Joe Dean and FF/EMT James Dawson to the Wayne Township Fire Department roster pending approval of paperwork and all appropriate certifications.

Trustee Ed Truster motioned to approve. Trustee Mike Truster seconded the motion. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2. A motion to approve the attached amendment to Wayne Township Fire Department and Life Squad SOP 2.3

Trustee Ed Truster motioned to approve. Trustee Mike Truster seconded the motion. Roll call was taken; 3 ayes, 0 nays, 0 absent.

3. A motion to approve the adoption of the attached Wayne Township Fire Department and Life Squad SOP 3.4 upon inclusion of clarification edit in Paragraph 3

Trustee Ed Truster motioned to approve. Trustee Mike Truster seconded the motion. Roll call was taken; 3 ayes, 0 nays, 0 absent.

LEGISLATION

1. WAYNE TOWNSHIP RESOLUTION NO. 26-18 (see attached)

Trustee Ed Truster motioned to adopt Resolution No. 26-18. Trustee Bill Jones seconded the motion. Roll call was taken; 2 ayes, 0 nays, 1 absent.

AUDIENCE OF PUBLIC

AUDIENCE OF TRUSTEES

- Mike Truster:
 - The electric will soon be connected to the weather warning sirens.



WAYNE TOWNSHIP

BUTLER COUNTY, OHIO

- Ed Truster:
 - According to O.R.C., the appropriate number of signs have been posted of the new speed limit on Oxford Middletown Road.

EXECUTIVE SESSION

A motion to enter executive session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to O.R.C. 1211.22 § (G)(4).

Trustee Ed Truster motioned to enter executive session. Trustee Mike Truster seconded the motion. Roll call was taken; 3 ayes, 0 nays, 0 absent. Executive session began at 7:56pm.

NEXT MEETING

- April 20th, 2026, Monday, at 7pm – Regular Trustees Meeting

UPCOMING EVENTS

- April 11th, 2026 –Milford Township Fire Department spaghetti dinner from 4pm – 7pm at the Milford Township Community Center.

ADJOURNMENT

Trustee motioned to adjourn the meeting. Trustee seconded the motion. The meeting was adjourned at

Wayne Township

Fiscal Officer Report

March 16th, 2026

- All Invoices, Receipts, and Payroll are complete to date.
- Filed and paid monthly, quarterly and annual payroll taxes.
- Monthly Bank Reconciliation is complete and Finance Reports have been completed and presented to Trustees for signatures upon completion.
- February regular meeting minutes were completed.
- March meeting agenda prepared.
- Fund reports and current budgets are available upon request.
- Year-End Annual Financial Notes have been accepted by the State Auditor's Office.
- Official Certificate of Resources and final appropriations were submitted to the Butler County Budget Commission.



WAYNE TOWNSHIP
FIRE DEPARTMENT

4575 OXFORD MIDDLETOWN ROAD



Trustee Report March 16, 2026

February Calls for Service:

Total Calls: 37

- *4 calls for FD only
- *4 calls for EMS only
- *29 calls EMS/FD both (23 Medic related, 2 MVA, 4 Fire Related)

Missed Calls needing mutual aid: 5

- *5 Missed calls (3 Dual dispatch, 1 Fire only, 1 EMS only).

Other:

- *Joe Dean, Firefighter for approval upon completion of all paperwork
- *James Dawson, FF/EMT for approval upon completion of school and all paperwork. James has been observing with the department throughout his last year and a half of schooling.
- *SOP Corrections/updates



WAYNE TOWNSHIP ROAD DEPARTMENT

MARCH 2026 ROAD REPORT

- ORDERED 302.88 TON THIS WINTER ALL ORDERS HAVE BEEN FULFILLED
- ORDERED AND RECEIVED A DRUM OF OIL AND A DRUM OF HYDRAULIC OIL
- SERVICED ZERO TURNS, TRUCKS, AND TRACTORS
- HAD THE KING PINS REPLACED ON DT10 AND THE HYDRO CARBON INJECTOR ON DT7 CLEANED
- STARTED WORKING ON PLOW OFF OF DT2
- WE RAN OUT OF HIGH WATER SIGNS ON ONE OF OUR MANY CALL INS. ORDERED AND PICKED UP ROLL UP SIGNS FROM KLEEM
- NOTED DITCHES IN THE TOWNSHIP THAT WILL NEED DITCHED AND MET WITH SOME RESIDENTS REGARDING DITCHING
- DEEP CLEANED TRUCKS AND EQUIPMENT
- SOLD 0 SPOTS AT SIMONSON CEMETERY
- REPLACED FRONT BREAKS ON SMALL DODGE
- FIXED SIGNS DUE TO WIND AND FLOODING
- STORM WATER REPORT SUBMITTED TO COUNTY
- 4- CALL IN 0- BURIAL
- LAURA AND I DID A DAMAGE ASSESSMENT FOR EMA (JANUARY 24-26 SNOW STORM)
- TALKED WITH ODOT ON PROJECTS IN AND AROUND TOWNSHIP. ATTENDING PRE CONSTRUCTION MEETING IN A COUPLE WEEKS TO GO OVER 503 REPAVING AND REPAIR

WAYNE TOWNSHIP
ZONING DEPARTMENT
5967 JACKSONBURG ROAD

March 16th, 2026

- Zoning Certificates
 - Tolbert Rd. – New home construction
 - Howe Rd. – In-ground Pool
 - Paulin Dr. – Accessory Structure
 - Thomas Rd. – Lot Split

- letter of exemptions:
 - Trenton Oxford Rd. – Ag. barn
 - Cotton Run Rd. – Loafing shelter – Ag structure

- Complaints
 - Property on 73 – illegal driveway – Property owner is working with ODOT regarding a permit, home occupation creating accumulation of equipment – He is moving the equipment to store in the backyard and is going to add an additional garage in the near future.
 - Celestial Ave. – accumulation of junk. Prosecutor’s opinion – Use caution regarding what we define as “junk”
 - Wayne Madison Road – accumulation of trash, junk vehicles - will contact brother, if no response, will send letter.
 - Oxford-Middletown Rd - accumulation of garbage and junk (letter to be sent)

- Resident request
 - none.

- Board of Zoning Appeals
 - No new business.

- Zoning Commission
 - No new business.