

WAYNE TOWNSHIP, BUTLER COUNTY

ORGANIZATIONAL MEETING

JANUARY 5, 2026

5967 Jacksonburg Road, Trenton, Ohio 45067

Wayne Township Trustees

BILL JONES
ED TRUSTER
TIM TAYLOR

Zoning/ Fiscal Officer

LAURA DALEY

CALL TO ORDER

Trustee Bill Jones called the meeting to order at 6:06pm.

PLEDGE OF ALLEGIANCE

Everyone stood for the pledge of allegiance to our flag.

ROLL CALL

Roll call was taken; 3 ayes, 0 nays, 0 absent.

MEETING ADJOURNMENT SINE DIE

Trustee Bill Jones motioned to adjourn sine die at 6:07pm.

NOMINATION FOR CHAIR

Trustee Ed Truster nominated Trustee Bill Jones for Chairman of the Board of Trustees. Trustee Mike Truster seconded the nomination. Roll call was taken; 2 ayes, 0 nays, 1 abstain. Trustee Bill Jones was made Chairman of the Board of Trustees.

NOMINATION FOR VICE-CHAIR

Trustee Bill Jones nominated Trustee Mike Truster for Vice-Chair of the Board of Trustees. Trustee Ed Truster seconded the nomination. Roll call was taken; 2 ayes, 0 nays, 1 abstain. Trustee Mike Truster was made Vice-Chair of the Board of Trustees.

CALL TO ORDER

Bill Jones called the meeting to order at 6:07pm.

EXECUTIVE SESSION

- A motion to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing pursuant to O.R.C. 1211.22 § (G)(1).

Trustee Bill Jones motioned to enter executive session. Trustee Ed Truster seconded the motion. Roll call was taken; 3 ayes, 0 nays, 0 absent.

Executive session began at 6:08pm.

Trustee Ed Truster motioned to exit executive session. Trustee Bill Jones seconded the motion. Roll call was taken; 3 ayes, 0 nays, 0 absent.

Executive session ended at 7:13pm.

PRESENTATIONS:

Trustees Bill Jones and Ed Truster were officially sworn in to office after being reelected for a new term in November 2025.

PROPOSED RESOLUTIONS:

2026-01) That all public meetings including but not limited to the regular monthly Trustee meetings, Trustee special meetings, Zoning Board meetings and Board of Zoning Appeals meetings shall be at a minimum video and audio recorded, saved and stored according to the requirements of record retention. The meetings will be broadcasted live via Facebook Live on the Wayne Township Butler County, Ohio page.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-02) To appoint Ed Truster as the elected official to serve on the Butler County Emergency Management Agency Executive Committee for 2026.

Trustee Bill Jones motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-03) To appoint Bill Jones and Mike Truster to serve as Trustee members of the Ohio Firefighters Indemnity Board. Doug Hoit (Chairman), Ed Truster (Secretary) and Laura Daley will continue to represent the Fire Department and the community on the Board.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-04) To appoint Mike Truster as the Wayne Township representative to the Butler County Health Board.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Bill Jones. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-05) To appoint Laura Daley as Township Zoning Inspector at step C of the 2026 wage classification schedule.

Trustee Mike Truster motioned to approve, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-06) To appoint Austin Young as the Road Superintendent at step C of the 2026 wage classification schedule.

Trustee Mike Truster motioned to approve, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-07) To appoint Doug Hoit as the Fire Department Chief.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-08) To appoint Daniel Hoit as the Fire Department Captain.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Bill Jones. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-09) To hold the 2026 monthly Trustee meetings on the third Monday of each month at 7:00 PM in the Township Hall, except as follows:

1. Wednesday, January 21st – 7pm (previously Monday 01/19/26 - Martin Luther King Day)

2. Monday, February 9th – 7pm (previously Monday 02/16/26 - President's Day)

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-10) To authorize the Fiscal Officer to pay all qualified bills by check containing at least two Trustee signatures or by electronic payment, whichever is accepted by the vendor. A report of all paid and unpaid expenses shall be listed and presented at the next available regular monthly Trustee meeting for approval by the Board.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-11) To approve the permanent appropriations as listed per the attached documents and to authorize the Fiscal Officer to make all intra-fund transfers and appropriations modifications for January through December of 2026 with a minimal of two trustee /s/.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-12) To approve the following 2026 wage classification schedule as per exhibit A (attached hereto)

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-13) Full time and part time employees shall be paid weekly with the payroll date beginning January 5th, 2026, life squad on-call payments shall be paid monthly and Fire/Life Squad run pay shall be paid bi-annually and Officer pay/trainings will be paid annually unless otherwise modified by resolution and a majority vote of the Trustees.

Trustee Mike Truster motioned to approve, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-14) The following Trustees will assume oversight of the care and maintenance of the following cemeteries:

Ed Truster – Shiloh, Brelsford and Old Jacksonburg

Mike Truster – Cotton Run (SR 73 near Cotton Run)

Bill Jones – Simonson Chapel

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-15) The following cemetery rates for 2026 shall be as follows:

Gravesite:

Township resident \$600

Non-township resident \$1,000

Fee to transfer deed of grave site: \$50

Burial (Opening and closing of grave):

Weekdays \$900

Weekends and holidays \$1,200

Baby (Birth to 10 years old) \$300

Weekends and holidays \$400

Cremation burial (Maximum two urns with vault per lot-only one marker):

Weekdays \$400

Weekend and holidays \$600

Disinterment (Must have court order):

Township or Non-township resident \$1,200

Foundation removal: \$500 (Headstone is owner's responsibility for removal)

Baby \$250

Foundation removal: \$500 (Headstone is owner's responsibility for removal)

Cremation \$250

Foundation:

Headstone with two-inch border \$ market -value per sq. inch

Military marker \$75

Trustee Mike Truster motioned to approve, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-16) To following Zoning rates for 2026 shall be as follows:

Residential

New Construction \$300

Additions; Minimum Flat rate of \$100 plus \$0.10/sq. Ft. (Maximum \$300)

Commercial

New Construction and or Additions; Minimum \$300 plus \$0.10/sq, ft, (max\$1500)

Accessory Uses

Out buildings: Barns, Sheds, Garages \$50

Additions to out-buildings \$50

Inground pools \$50

Decks, fences, retaining walls \$35

Permanent Sign \$35

Tower; Tv or radio \$35

Mobile home replacement \$35

Foundation and subdivision entry walls \$100

Hearing Fees

Zoning Commission \$500

Board of Zoning Appeals \$500

Lot Splits

One Split \$100 - Each adjacent lot (Same request) \$25 add'l.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Bill Jones. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-17) To approve the following travel, meeting and training expense policy for 2026.

1. Parking receipts will be reimbursed in full with qualifying receipt(s).
2. Meals, hotels and transportation will be fully paid with qualifying receipts to authorized meetings, training and events. Alcohol shall not be reimbursed.
3. Package deals that include extended stay with substantial discounts may be used if financially beneficial to the Township.
4. Mileage to be reimbursed at state approved rate.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2026-18) To approve the extension of the Fire and EMS agreement with St. Clair Township proactive to December 31st, 2025 at 1200 hours through the 2026 service year to provide services outlined as per the attached agreement in the agreed upon territory for the total cost of ten thousand dollars payable to St. Clair Township at the end of the 2026 fiscal year.

Trustee Ed Truster motioned to approve, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

ALL OTHER BUSINESS TO BE CONDUCTED AT JANUARY REGULAR TRUSTEES MEETING.

NEXT MEETING

1. Wednesday, January 21st, 2026 - 7:00pm - Regular Trustee monthly meeting.

ADJOURNMENT

Trustee Ed Truster motioned to adjourn the meeting, followed by a second by Trustee Mike Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. The January 5th, 2026 Organizational meeting was adjourned at 7:25pm.