



# WAYNE TOWNSHIP

## BUTLER COUNTY, OHIO

### REGULAR TRUSTEES MONTHLY MEETING NOVEMBER 25TH, 2024 RESCHEDULED FROM NOVEMBER 18<sup>TH</sup>, 2024 5967 Jacksonburg Road, Trenton, Ohio 45067 Phone 513-217-7317

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Wayne Township Trustees

BILL JONES  
ED TRUSTER  
TIM TAYLOR

Fiscal Officer/ Zoning

LAURA DALEY

CALL TO ORDER

Trustee Bill Jones called the regular trustees meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

Everyone stood for the pledge of allegiance to our flag.

ROLL CALL

Roll call was taken; 3 ayes, 0 nays, 0 absent.

PRESENTATIONS

None.

AUDIENCE OF PUBLIC

None.

APPROVAL OF MINUTES

- October 21st, 2024 Regular Meeting Minutes

A motion to approve the minutes as written was made by Trustee Ed Truster, followed by a second by Trustee Bill Jones. Roll call was taken; 3 ayes, 0 nays, 0 absent.

REPORTS – All reports are attached.

- Fiscal Officer
- Fire
  - Shurz Road is closed indefinitely. 7000 Shurz Rd is last accessible address for fire/EMS. Preble Shawnee will automatically be dispatched for mutual aid for all calls on the road past 7000 Shurz Rd. According to the Butler County Engineer Office, the bridge will take 12 to 18 months to replace.



# **WAYNE TOWNSHIP**

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## **BUTLER COUNTY, OHIO**

- Road
  - Discussion regarding various bids for the paving of Mill Road. December 5<sup>th</sup> is the deadline to decide to pave with Butler County.
- Zoning
  - The cost to rent the meeting halls may be increased in 2025. More information will be provided soon.

### UNFINISHED BUSINESS

1. Discussion regarding speed sign on Oxford-Middletown Rd.
  - a. No need to request an additional speed study. We can keep the sign at this location until needed elsewhere.
2. Discussion of 73 Round-a-bout.
  - a. Formal presentation of proposal to come, Township will be looking into adopting the round-a-bout and taking over maintenance and care.

### NEW BUSINESS

1. Discussion of possible Mechanic contract – City of Trenton
  - a. Wayne Township has been placed on the waiting list. The contract is projected to begin in 2026 upon approval.

### LEGISLATION

1. None.

### AUDIENCE OF PUBLIC

None.

### AUDIENCE OF TRUSTEES

1. Trustee Ed Truster polled for interest for the OTA conference January 29<sup>th</sup> – January 31<sup>st</sup>. He also noted the great turn out at the firehouse on voting day.

### EXECUTIVE SESSION

1. Request for an executive session for the purpose of matters that are required to be kept confidential by federal law, rules, or state statutes by division (G)(5) of section 122.22 of the Ohio Revised Code, and to consider the purchase of property, both real and personal, tangible or intangible by competitive bid by division (G)(2) of section 122.22 of the Ohio Revised Code.

Trustee Tim Taylor motioned to enter executive session, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. Executive session began at 8:03pm. Trustee Ed Truster



# **WAYNE TOWNSHIP**

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## **BUTLER COUNTY, OHIO**

motioned to come out of executive session, followed by a second by Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent. The executive session ended at 8:32pm.

### NEXT MEETING

- *December 16<sup>th</sup> 2024, Monday at 7pm - Regular Trustees Meeting.*
- *January 6<sup>th</sup> 2025, Monday at 7pm - Organizational Meeting*

### UPCOMING EVENTS

- *December 17<sup>th</sup>, 7:00pm- Fire Dept. Christmas party*
- *January 29<sup>th</sup>-31<sup>st</sup> - OTA Conference*

### ADJOURNMENT

Trustee Bill Jones motioned to adjourn the meeting, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. The November 25<sup>th</sup>, 2024 Regular Trustees meeting was adjourned at 8:32pm.

# Wayne Township

## Fiscal Officer Report

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November 25th, 2024

- All Invoices, Receipts, and Payroll are complete to date.
- Filed and paid monthly payroll taxes.
- Monthly Bank Reconciliation and Finance Reports have been completed and presented to Trustees.
- October regular meeting minutes were completed.
- November meeting agenda prepared.
- Fund reports and current budgets are available upon request. \*Please note that I will be beginning the year-end procedures and spending needs to be kept to a minimum.
- Prepared for and hosted BCTA meeting on November 14<sup>th</sup>.
- Hope and I attended Notary class November 19th.
- Year-end training will be the first couple weeks of December via online courses. This is for the purpose of staying up to date on procedures for this up-coming year-end.
- 2025 is an audit year for us. This should begin around February of '25.
- Professor Matthew Nunes updated us that the Community Grant Writing project is moving along nicely. The English 413 Grant and Proposal writing students are continuing their work on the proposed grant topics. I want to thank Professor Nunes and his students for working with us on this project as it is a great opportunity for the Township to have these proposals written for us.



WAYNE TOWNSHIP  
FIRE DEPARTMENT  
4575 OXFORD MIDDLETOWN ROAD



## Trustee Report November 25, 2024

### October Calls for Service:

Total Calls: 30

- \*8 calls for FD only
- \*3 calls for EMS only
- \*19 calls EMS/FD both (11 Medic related, 6 MVA, 2 Fire Related)
  
- \*0 missed calls
- \*1 First Responder EMS Call
- \*3 Calls made with Fire but needed mutual aid squad
- \*1 Call made with EMS but needed mutual aid fire

#### \*EMS

- \*8 Transports
- \*10 Non-Transports
  - \*3 no pt contact/not human
  - \*3 Pt Refusals
  - \*2 deaths
  - \*2 false alarms

#### \*FIRE

- \*4 Mutual Aid callouts, 3 of those canceled
- \*1 Large animal rescue
- \*1 Open burn during ban hours

#### Other

- \*Potential for contract with the city of Trenton for FD Vehicle Maintenance?

# WAYNE TOWNSHIP ROAD DEPARTMENT

## NOVEMBER 2024 ROAD REPORT

- MOWED AND TRIMMED CEMETERIES AND PROPERTIES
- CLEANED UP FOR OUR STORMWATER/FACILITY INSPECTION
- TRIMMED LOW HANGING TREES ON STUBBS AND SHURZS ROAD
- MET WITH RESIDENT ABOUT DITCHING IN COWBOY TOWN (RESOLVED)
- DITCHED AT 3810 JOHN WAYNE DR
- ADDED DIRT AROUND FOUNDATIONS AT SIMONSON CEMETERY
- STARTED SERVICING DUMP TRUCKS
- REPLACED BACK GATE AT THE VOICE
- MEETINGS WITH BUTLER COUNTY ON FIBER PROJECT
- MOWED AND TRIMMED CORNER LOT ON 744
- CLEANED/WASHED TRUCKS AND MOWERS
- HAD C&C GARAGE DOOR REPLACE SPRINGS ON BACK GARAGE DOOR
- MOWED AND TRIMMED AT THE VOICE
- SOLD 0 SPOTS AT SIMOMSON CEMETERY
- CHANGED OUT BATTERIES ON SPEED BOX ON OXFORD MIDDLETOWN (WEST)
- PUT UP SIGNS ON WAYNE MADISON DEAD END AND ADDED LIGHTS
- ADDED FLASHING LIGHT ON NO TRUCKS SIGN ON WAYNE MADISON RD
- CLEANED UP AROUND FIREHOUSE AND ADMIN BUILDING FOR ELECTION
- SET UP FOR ELECTION POLLS
- CLEANED FIREHOUSE AND SET UP FOR BCTA MEETING
- MILLED AND REPAIRED LARGE SPOT ON SHORT STUBBS
- SEALED EDGES/JOINTS OF SPOTS WE REPAIED AND ASPHALTED
- 2- CALL IN 0- BURIAL

WAYNE TOWNSHIP  
ZONING DEPARTMENT  
5967 JACKSONBURG ROAD

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November 25th, 2024

- Zoning Certificates
  - Lot Split – Middletown-Oxford Rd. (Tolley Family)
  - Accessory structure – 4426 Windy Meadows
- Violations (letters sent)
  - None.
- Complaints
  - None.
  - Investigations cont. If there are questions, this is only to be discussed in executive session.
- Resident request
  - requested information on lots for sale, permitted uses, accessory structure questions.
  - letters of exemption for residents not required to get a zoning certificate.
- Board of Zoning Appeals
  - No new business.
- Zoning Commission
  - No new business.
- Other
  - Meeting hall rental