



# WAYNE TOWNSHIP

## BUTLER COUNTY, OHIO

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### REGULAR TRUSTEES MEETING MINUTES AUGUST 19, 2024

5967 Jacksonburg Road, Trenton, Ohio 45067 Phone 513-217-7317

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Wayne Township Trustees

BILL JONES  
ED TRUSTER  
TIM TAYLOR

Fiscal Officer/ Zoning

LAURA DALEY

CALL TO ORDER

Trustee Bill Jones called the regular Trustees meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

Everyone stood for the pledge of allegiance to our flag.

ROLL CALL

Roll call was taken; all members of the board were present.

PRESENTATIONS

None.

AUDIENCE OF PUBLIC

Rich Santefort – Jacksonburg Rd. – stated that over the weekend he had an intruder at his property. He explained the gentleman was intoxicated and wandering around his property, looking in windows and setting off his cameras. He called the police and at first, they were unable to find the intruder. Several hours later the intruder was picked back up on his cameras and he called the police again. This time the police apprehended him and after finding that the intruder did not have any papers showing citizenship and could not give an exact address as to where he was staying, they took him to the address he claimed he lived and dropped him off. He just wanted our resident's to be aware and make sure they protect their property as this could happen to anyone. Finally, he wanted to see if there was any update on the Round-a-bout. Trustee Tim Taylor stated that he would once again reach out to ODOT. It was noted that they had mowed the grass but had not trimmed nor cleaned up the trash around the perimeter. Mr. Santefort asked if possibly contacting the Sheriff's department in regards to having the chain gang out to clean up the area might be a possibility. The Trustees discussed the possibility of our Road crew just taking care of it. They also discussed trying to get the information to the Butler County Beekeeper's association regarding adopting it and planting wildflowers and maintaining it. We will revisit this at the next meeting when more information has been obtained.



**WAYNE TOWNSHIP**  
**BUTLER COUNTY, OHIO**

APPROVAL OF MINUTES

- July 15th, 2024 Regular Meeting Minutes

A motion to approve the minutes as written was made by Trustee Tim Taylor, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

REPORTS \*All reports are attached.

- Fiscal Officer
- Fire
- Road – Thanks to Mark Conner, Dave Quimby and Deputy Adams for their assistance this past week.
- Zoning

UNFINISHED BUISNESS

NEW BUSINESS

1. A MOTION TO ADOPT THE REVISED STANDARD OPERATING PROCEEDURES (SOP's) FOR THE WAYNE TOWNSHIP FIRE DEPARTMENT.

A motion to approve was made by Trustee Tim Taylor, followed by a second by Trustee Ed Truster, Roll call was taken; 3 ayes, 0 nays, 0 absent.

2. A MOTION TO APPROVE ALLISON CLARK, FIREFIGHTER & EMT TO THE WAYNE TOWNSHIP FIRE DEPARTMENT ROSTER.

A motion to approve was made by Trustee Ed Truster, followed by a second by Trustee Tim Taylor, Roll call was taken; 3 ayes, 0 nays, 0 absent.

3. A MOTION TO APPROVE JARED TAYLOR, EMT TO THE WAYNE TOWNSHIP FIRE DEPARTMENT ROSTER PENDING RECIPT OF REQUIRED PAPERWORK.

A motion to approve was made by Trustee Ed Truster, followed by a second by Trustee Bill Jones, Roll call was taken; 3 ayes, 0 nays, 0 absent.

LEGISLATION

1. None.

AUDIENCE OF PUBLIC

AUDIENCE OF TRUSTEES

Trustee Bill Jones had no reports

Trustee Ed Truster had no additional reports.



**WAYNE TOWNSHIP**  
**BUTLER COUNTY, OHIO**

Trustee Tim Taylor wanted to let Laura know that the Shurz Road property was making progress on cleaning up their property, he then asked if we could begin the abatement process again for the Wayne Madison property. Laura explained that due to the abatement being nearly two years ago, the process must be started all over. She stated that she has already sent notice once but will follow up with an additional notice. She stated that he had been mowing his front yard but the back was very overgrown and there seemed to be a large accumulation of garbage on the property again from what she could view.

### EXECUTIVE SESSION

\*Facebook live remained on as a decision regarding the discussion may be made after coming out of executive session.

A motion to go into executive session at 8:06pm was made by Trustee Tim Taylor, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. The Trustees, Fiscal Officer, and Road Superintendent went into executive session at pm. A motion to come out of executive session and return to the regular meeting was made by Trustee Tim Taylor at 8:43pm, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

### REQUEST FOR AN EXECUTIVE SESSION FOR THE PURPOSE OF:

1. ORC 1212.22(G)(8) - TO CONSIDER CONFIDENTIAL INFORMATION RELATED TO THE MARKETING PLANS, SPECIFIC BUSINESS STRATEGY, PRODUCTION TECHNIQUES, TRADE SECRETS, OR PERSONAL FINANCIAL STATEMENTS OF AN APPLICANT FOR ECONOMIC DEVELOPMENT ASSISTANCE, OR TO NEGOTIATIONS WITH OTHER POLITICAL SUBDIVISIONS RESPECTING REQUESTS FOR ECONOMIC DEVELOPMENT ASSISTANCE.

A RESOLUTION WHEREAS THE WAYNE TOWNSHIP BOARD OF TRUSTEES ENTERS INTO AN AGREEMENT WITH DEAN MOORE FOR THE PURPOSE OF LEASING THE TOWNSHIP OWNED LAND LOCATED ON THOMAS ROAD FOR THE PURPOSE OF GRAZING CATTLE PER THE ATTACHED AGREEMENT AND TO HAVE THE FISCAL OFFICER SIGN ANY DOCUMENTS HERETO REGARDING THIS AGREEMENT.

A motion to pass this resolution and enter into an agreement with Dean Moore was made by Trustee Tim Taylor, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

### NEXT MEETING

- September 16th, 2024, Monday at 7pm - Regular Trustees Meeting.
- August 29th, 2024 at 7pm - Zoning Commission Meeting
- September 14<sup>th</sup> 2pm-8pm - Fire Dept. Open House and Carnival

### ADJOURNMENT

A motion to adjourn was made by Trustee Ed Truster, followed by a second by Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent. The August 19<sup>th</sup> meeting was adjourned at 8:45pm.

# Wayne Township

## Fiscal Officer Report

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August 19th, 2024

- All Invoices, Receipts, and Payroll are complete to date.
  - Filed and paid monthly and quarterly payroll taxes.
  - Monthly Bank Reconciliation and Finance Reports have been completed and presented to Trustees.
  - July regular meeting minutes were completed.
  - August meeting agenda prepared.
  - Fund reports and current budgets are available upon request.
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- Prepared first steps of Community Grant Writing project where we will be working with Professor Matthew Nunes from Miami University and his English 413 Grant and Proposal writing class this Fall of 2024. An introduction to the township and three grant writing proposals needed to be submitted by 08/12/24. A virtual trustees meeting will need to be held with them as well as virtual communications between myself and the students to answer any questions. quotes and information on why the Township would benefit from the items we request to acquire from these grants must be provided in a timely manner. The key benefit for us (the community partner) is that the students will prepare grant proposal drafts to help fund programs/projects for us. We may then use the grant proposal drafts as it likes by submitting the proposals to different funders. The students do not submit the grant proposal rather just give us their proposal's that have been written as their semester grade and carefully critiqued by the professor. The class is usually made up of 20 students and the assignment will be a group effort of 3 or 4 students. So as this may be time consuming for myself, we may end the course with 5 or 6 grant proposals we could submit for funding. I sent a request to all departments and received feedback. After speaking with Prof. Nunes, we will begin with three proposal's that have different levels of funding needs. 1. Tornado Sirens 2. Cemetery Surveying and plotting at Simonson Chapel Cemetery. 3. An equipment grant- for either the Road department in the form of a mini ex. or possibly a dump truck or for the Fire department for the purpose of a new Brush truck or a side by side 4-wheel drive recreational vehicle. Each department will be responsible for obtaining quotes for the exact equipment they would like to propose the grant to be written for, but time is of the essence and must be submitted soon. I have already been in contact with a few surveyors regarding getting quotes for the cemetery proposal.



WAYNE TOWNSHIP  
FIRE DEPARTMENT  
4575 OXFORD MIDDLETOWN ROAD



## Trustee Report August 19, 2024

### July Calls for Service:

Total Calls: 26

- \*4 calls for FD only
- \*5 calls for EMS only
- \*17 calls EMS/FD both (9 Medic related, 4 MVA, 4 Fire Related)
  
- \*1 missed call (1 Dual dispatch, 0 EMS only, 0 Fire only)
- \*6 First Responder

#### \*EMS

- \*8 Transports
- \*5 Non-Transports
  - \* 2 Pt Refusals
  - \* 2 FD Assist
  - \* 1 First Responder for Mutual Aid

#### \*FIRE

- \*4 Contract Area Responses

#### Other

- \*New EMT for Approval Allison Clark- Paperwork in hand
- \*New EMT for Approval Jared Taylor-Pending physical paperwork
- \*Open house/Fall Festival Sept 14<sup>th</sup> 2-8. Cornhole Tournament, raffles, craft booth, food truck, touch a truck.



# WAYNE TOWNSHIP ROAD DEPARTMENT

## AUGUST 2024 ROAD REPORT

- MOWED, SPRAYED AND TRIMMED CEMETERIES AND PROPERTIES
  - FINISHED OUR 4TH ROUND OF ROAD MOWING
  - DID EDGE/BASE REPAIR ON COTTON RD
  - DITCHED 6343 COTTON RUN ROAD
  - FILLED IN LOW SPOTS AND SEEDED AT SIMONSON CEMETERY
  - CLEANED UP WAYSIDE
  - TOOK DOWN TREE ON COTTON RUN
  - SPRAYED JOHNSON GRASS ON ROADSIDES
  - MEETINGS WITH BUTLER COUNTY ON FIBER PROJECT (STUBBS)
  - MOWED AND TRIMMED CORNER LOT ON 744
  - CLEANED/WASHED TRUCKS AND TRACTORS
  - PULLED WEEDS AND ROSE BUSH/REPLANTED AT FIREHOUSE
  - MOWED AND TRIMMED AT THE VOICE
  - SOLD TWO SPOTS AT SIMOMSON CEMETERY
  - PUT UP SPEED READ OUT BOX ON OXFORD MIDDLETOWN (WEST)
  - PUT UP SCHOOL STOP AHEAD SIGN ON WITHROW
  - 1 BURIAL 1 CALL IN
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WAYNE TOWNSHIP  
ZONING DEPARTMENT  
5967 JACKSONBURG ROAD

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August 19th, 2023

- Zoning Certificates
  - In-Ground Pool/Fence – 4260 Withrow Rd.
  - lot split – Shurz Rd.
  - Accessory Structure – 3676 Eaton Rd.
  - Fence – 5566 Jacksonburg Rd.
  - Addition – 5910 Waynes Trace Rd.
  
- Violations (letters sent)
  - 4951 Thomas Rd. – animal processing, animals at large.  
-cease and desist sent- 07/16/24  
*\*Several complaints have been received regarding multiple properties attempting to process animals on their property. This is not a permitted use anywhere within the Township with the exception of fowl or for personal consumption of the land owner. I have had multiple conversations with property owners and tenants throughout the township, the restrictions have been explained to them thoroughly regarding the seriousness of marketing unlicensed processed meat. The Butler County Health department and the Department of Agriculture are involved in remedying the situation.*
  
  - 3952 Taylor School Rd. – Excessive junk.
  
- Complaints
  - noxious weeds - unimproved land - arrowhead estates (4 lots received complaints, 2 have already mowed.)
  - encroaching on property. Complaint was received by two separate residents regarding two separate properties. I looked into situation, neighboring properties are excavating over staked property, explained that this was a civil dispute and that the Township was unable to get involved.
  
- Resident request
  - requested information on lots for sale, permitted uses, accessory structure questions.
  
- Board of Zoning Appeals
  - No new business.
  
- Zoning Commission
  - The Zoning Commission next scheduled meeting is set for August 29<sup>th</sup>, 2024 at 7pm. We will be discussing the proposed land use map and setting up a table at the Fire Dept. open house to gather resident input.

\*Other business- working with prosecutors office to create a legal agreement regarding cattle grazing at the voice.  
\*executive session requested.