

**WAYNE TOWNSHIP, BUTLER COUNTY
ORGANIZATIONAL MEETING
JANUARY 3, 2024**

5967 Jacksonburg Road, Trenton, Ohio 45067

Wayne Township Trustees

BILL JONES
ED TRUSTER
TIM TAYLOR

Zoning/ Fiscal Officer

LAURA DALEY

CALL TO ORDER

Trustee Bill Jones called the January 3rd, 2024 Organizational meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

Everyone stood for the pledge of allegiance to our flags.

ROLL CALL

All members of the board were present.

MEETING ADJOURNMENT SINE DIE

Trustee Ed Truster made a motion to adjourn sine die, followed by a second by Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

NOMINATION FOR CHAIR

Trustee Tim Taylor made a motion for Trustee Bill Jones to be Chair of the Board, followed by a second by Trustee Ed Truster. Roll call was taken; 2 ayes, 0 nays, 0 absent, Bill Jones abstained.

NOMINATION FOR VICE-CHAIR

Trustee Ed Truster made a motion to appoint Trustee Tim Taylor as Vice Chair of the Board, followed by a second by Bill Jones. Roll call was taken; 2 ayes, 0 nays, 0 absent, Tim Taylor abstained.

CALL TO ORDER

Fiscal Officer called the meeting back to order at 7:03pm.

PROPOSED RESOLUTIONS:

2024-01) That all public meetings including but not limited to the regular monthly Trustee meetings, Trustee special meetings, Zoning Board meetings and Board of Zoning Appeals meetings shall be at a minimum video and audio recorded, saved and stored according to the requirements of record retention. The meetings will be broadcasted live via Facebook Live on the Wayne Township Butler County, Ohio page.

A motion to approve was made by Trustee Ed Truster, followed by a second by Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-02) To appoint Edward Truster as the elected official to serve on the Butler County Emergency Management Agency Executive Committee for 2024.

A motion to approve was made by Trustee Bill Jones, followed by a second by Trustee Tim Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-03) To appoint Bill Jones and Tim Taylor to serve as Trustee members of the Ohio Firefighters Indemnity Board. Doug Hoit (Chairman), Edward Truster (Secretary) and Laura Daley will continue to represent the Fire Department and the community on the Board.

A motion to approve was made by Trustee Tim Taylor, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-04) To appoint Bill Jones as the Wayne Township representative to the Butler County Health Board.

A motion to approve was made by Trustee Ed Truster, followed by a second by Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-05) To appoint Laura Daley as Township Zoning Inspector.

A motion to approve was made by Trustee Ed Truster, followed by a second by Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-06) To appoint Austin Young as the Road Superintendent.

A motion to approve was made by Trustee Ed Truster, followed by a second by Trustee Bill Jones. Roll call was taken; 2 ayes, 0 nays, 0 absent, Trustee Tim Taylor abstained.

2024-07) To appoint Doug Hoit as the Fire Department Chief.

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-08) To appoint Daniel Hoit as the Fire Department Captain.

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-09) To hold the 2024 monthly Trustee meetings on the third Monday of each month at 7:00 PM in the Township Hall, except as follows:

1. January 16th -Tuesday meeting- 7pm (Monday 01-15-24 is Martin Luther King Day)
2. February 20th -Tuesday meeting – 7pm (Monday 02-19-24 is President’s Day)

A motion to approve was made by Trustee Tim Taylor, followed by a second Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-10) To authorize the Fiscal Officer to pay all qualified bills by check containing at least two Trustee signatures. A report of all paid and unpaid expenses shall be listed and presented at the next available regular monthly Trustee meeting for approval by the Board.

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2023-11) To approve the permanent appropriations as listed per the attached permanent budget and to authorize the Fiscal Officer to make all intra-fund transfers and appropriations modifications for January through December of 2024.

A motion to approve was made by Trustee Tim Taylor, followed by a second Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-12) To approve the following 2024 pay schedule:

1. Township Zoning Inspector:

\$20.00 to \$28.00 per hour.

2. Road Superintendent:

\$22.00 to \$30.00 per hour.

3. Road Department:

Labor 1 - \$14.00 to \$15.99 per hour.

Labor 2 - \$16.00 to \$17.99 per hour.

Labor 3 - \$18.00 to \$19.99 per hour. (Must obtain CDL within 6 mos. of hire date.)

Labor 4 - \$20.00 to \$21.99 per hour. (CDL required.)

Labor 5 - \$22.00 to \$24.99 per hour (CDL required.)

4. All full-time employees and elected officials of the Township shall be offered Medical and Dental and Life insurance benefits to be paid in full by the Township. (Updating section 9.1 of the Wayne Township Personnel Handbook)
5. All full-time employees will receive 112.00 observed hours of holiday pay as specified below.
-New Year's Day, Martin Luther King Jr. Day, President's Day, Good Friday, Memorial Day, Juneteenth, 4th of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve, Christmas Day. If a holiday falls on a weekend, the weekday before or after will be observed. An employee can float a holiday with permission from their direct supervisor. (updating section 7.2 of the Wayne Township personnel handbook)
6. Fire Department:

Run Pay: Firefighters and BLS (EMR and EMT-B) ALS (EMT-I and EMT-P) - \$28/ Run

In-Training employees; 50% of Run Pay during probationary period. Not to exceed one year within hire date unless approval from Fire Chief.

Fire Chief - \$2500 annually + Run Pay

Asst. Fire Chief - \$2200 annually + Run Pay

Squad Captain - \$2000 annually + Run Pay

Fire Captain - \$2000 annually + Run Pay

Fire Lieutenant - \$1000 annually + Run Pay

Fire Lieutenant - \$1000 annually + Run Pay

Squad Lieutenant - \$1000 annually + Run Pay

Squad Lieutenant - \$1000 annually + Run Pay

Training Officer - \$750 annually + Run Pay

Squad on-Call Pay- \$10/ hr. (22:00 – 06:00; 2 members/shift)

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-13) Full time and part time employees shall be paid bi-weekly, life squad on-call payments shall be paid monthly and Fire/Life Squad run pay shall be paid bi-annually and Officer pay will be paid annually unless otherwise modified by resolution and a majority vote of the Trustees.

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-14) The following Trustees will assume oversight of the care and maintenance of the following cemeteries:

Ed Truster - Shiloh, Brelsford and Old Jacksonburg

Tim Taylor - Cotton Run (SR 73 near Cotton Run)

Bill Jones - Simonson Chapel

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-15) The following cemetery rates for 2024 shall be as follows:

Gravesite

Township resident \$450

Non-township resident \$750

Fee to transfer deed of grave site: \$25

Burial (Opening and closing of grave)

Township residents \$500

Weekends and holidays \$800

Non-township residents \$700

Weekends and holidays \$900

Baby (Birth to 10 years old) \$300

Weekends and holidays \$400

Cremation burial (Maximum two urns with vault per lot-only one marker)

Township resident \$200

Weekend and holidays \$350

Non-township resident \$250

Weekend and holidays \$450

Disinterment (Must have court order)

Township or Non-township resident \$800

Foundation removal \$500 (Headstone is owner's responsibility for removal)

Baby \$250

Foundation removal \$500 (Headstone is owner's responsibility for removal)

Cremation \$250

Foundation

Headstone with two-inch border \$ market -value per sq. inch

Military marker \$75

A motion to approve was made by Trustee Tim Taylor, followed by a second Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-16) To following Zoning rates for 2024 shall be as follows:

Residential

New Construction \$300

Additions; Minimum Flat rate of \$100 plus \$0.10/sq. Ft. (Maximum \$300)

Commercial

New Construction and or Additions; Minimum \$300 plus \$0.10/sq, ft, (max\$1500)

Accessory Uses

Out buildings: Barns, Sheds, Garages \$50

Additions to out-buildings \$50

Inground pools \$50

Decks, fences, retaining walls \$35

Permanent Sign \$35

Tower; Tv or radio \$35

Mobile home replacement \$35

Foundation and subdivision entry walls \$100

Hearing Fees

Zoning Commission \$500

Board of Zoning Appeals \$500

Lot Splits

One Split \$100 - Each adjacent lot (Same request) \$25 add'l.

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

2024-17) To approve the following travel, meeting and training expense policy for 2024.

1. Parking receipts will be reimbursed in full with qualifying receipt(s).
2. Meals, hotels and transportation will be fully paid with qualifying receipts to authorized meetings, training and events. Alcohol shall not be reimbursed.
3. Package deals that include extended stay with substantial discounts may be used if financially beneficial to the Township.
4. Mileage to be reimbursed at state approved rate.

A motion to approve was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.

ALL OTHER BUSINESS TO BE CONDUCTED AT JANUARY 16TH REGULAR TRUSTEES MEETING.

AN HONORABLE MENTION WENT OUT TO THE RESIDENTS THAT SUBMITTED ENTRIES FOR THE CHRISTMAS LIGHTING OF WAYNE TOWNSHIP, WITH SOME OF THE FAVORITES BEING THE ELDRDGES, AND THE CURRY RESIDENCES. THE TRUSTEES STATED THEY WOULD LIKE TO MAKE THIS INTO SOMETHING THAT WE COULD VOTE ON AND POSSIBLY GIVE PRIZES OUT FOR THE NEXT HOLIDAY SEASON.

NEXT MEETING

1. Tuesday, January 16th, 2024 7:00pm - Regular Trustee monthly meeting.

ADJOURNMENT

A motion to adjourn was made by Trustee Ed Truster, followed by a second Trustee Tim Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent. The 2024 Organizational meeting was adjourned at 7:30pm.