

**WAYNE TOWNSHIP, BUTLER COUNTY
REGULAR TRUSTEES MEETING
FEBRUARY 20, 2018**

5967 Jacksonburg Road, Trenton, Ohio 45067 Phone 513-424-9661

Wayne Township Trustees

MICHAEL TRUSTER
ED TRUSTER
BILL JONES

Administrator/Zoning

DANIEL HOIT
Fiscal Officer
LAURA DALEY

CALL TO ORDER

Trustee Michael Truster called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

INVOCATION

1. Pastor Keith Risner from Edgewood Baptist Church led us in prayer.

ROLL CALL

All members of the board were present, along with the administrator, fiscal officer, and representation from road and fire departments.

APPROVAL OF MINUTES

1. Regular Trustees Meeting; January 16, 2018

A motion was made by Trustee Ed Truster to accept the minutes as written, followed by a second from Trustee Bill Jones. Roll call was taken; 3 ayes, 0 nays, 0 absent.

PRESENTATIONS

1. Bob Routson – Butler County Auditor's Office

Mr. Bob Routson from the Butler County Auditor's office gave his quarterly presentation beginning with informing the public of a new Android app called Skim plus, which allows you to check and see if there are any skimmer's in an area, alerting the user that they will need to go inside to purchase their gas or even go to another location. He then went on to report that CAUV- renewal forms are due the 1st Monday in March. Also the tax bills are out. The new County home values are based on Market values and if anyone would like to file for a revision, the property owner must do so by April 2nd. On the other hand Agriculture soil rates saw a reduction this year.

AUDIENCE OF PUBLIC

REPORTS

1. Fiscal Report
2. Fire Department
3. Road Maintenance
4. Administration

Please see attached reports.

UNFINISHED BUSINESS

1. Administration Car-

A discussion was had regarding what was the correct direction to go in regarding purchasing an administration vehicle. We have quoted used small SUV's with four wheel drive that will seat up to five adults. We have quoted several new small SUV's also with four wheel drive that also will seat up to five adults, and now are going to price what a pick-up truck with hauling abilities will cost due to the need of possibly needing a new truck for the road department and the ability to take care of two issues with one purchase. The quotes based on state bid will be emailed to trustees regarding

the findings on the trucks. It was also suggested to look at gov.deals and Cincinnati Police auction sites to check some other possibilities.

2. Conceal carry-

A resolution to permit Concealed Carry within Wayne Township's Government facility. A discussion was had regarding a few questions regarding liability, legal counsel, and election polls. Trustee Bill Jones made a motion to pass the resolution, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. The resolution permitting concealed carry in the Township hall was passed unanimously.

3. Indigent Burial-

A policy for the Township regarding indigent burial is still in the works, the Trustees have been discussing the need for this policy with legal counsel and will continue to work out the details until they feel they have all the bases covered. Discussion to be continued as issues with policy are corrected.

4. Building Use Policy-

A policy regarding Township building use was discussed. The buildings in question are that of the Township hall and the meeting room in the Firehouse. The Trustees are looking into permitted uses and all details that would coincide. The fiscal officer was asked to look into a way to compensate employees for supervising the use of the buildings.

NEW BUSINESS

1. Paving-

A discussion regarding the rates for the contract to chip seal with the County were discussed. The total amounts came in at double what was budgeted for. The chip seal work that was done last year was less than satisfactory, and the administrator and Trustees are still awaiting an explanation of what will be done to correct the issues of last year's chip seal contract already peeling away from the roadways. The Trustees did not feel they could agree to another contract until the issues were dealt with. The budgeted amount will remain in the budget until a decision has been made. A motion was passed to have the County go forward with the road striping on Oxford-Middletown road as the lines had faded and felt for the safety of our resident's it was needed.

2. Salt Usage-

The salt barn is full and we have purchased a total of 144 tons this season.

LEGISLATION

1. Solid Waste Resolution-

A resolution regarding the Butler County Solid waste management plan for 2018 – 2032. A motion was made to pass this resolution was made by Trustee Michael Truster, followed by a second by Trustee Ed Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

AUDIENCE OF TRUSTEES

The trustees stated that the main portion of business was complete but that they were going to stay and discuss some pay policy issues we had run into. This portion of the meeting would stay open to the public but if anyone wanted to go ahead and leave they were welcome to do so.

The trustees went on to discuss the interpretation of the employee policy handbook regarding overtime and call out pay when a 40 hour work week was not fulfilled. Determining employees would still earn the call-out pay but would not receive overtime unless a forty hour work week was fulfilled. The employee hand-book will need to be gone over to ensure that all policies in place are clear to both the employer and employees.

EXECUTIVE SESSION

NEXT MEETING

1. Regular Trustees Meeting; March 19, 2018

ADJOURNMENT

A motion to adjourn this evening's proceedings was made by Trustee Ed Truster, and followed by a second by Trustee Michael Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. The regular trustees meeting was adjourned at 9:25pm.

Wayne Township, Butler County

Fiscal Officer report

February 20, 2018

- Beginning work on Final Appropriations for 2018.
- Investigating financing for Administrator vehicle.
- Paid invoices, payroll, taxes, and Opers to date.
- Deposited receipts to date.
- Completed minutes from January meeting and January financial Trustee reports.
- Completed all year-end items, including submitting and receiving the amended certificate of the total amount from all sources available for expenditures to the Butler County Auditor's office. We began 2018 with \$1,118,709.52 carry-over balances. With expected revenues we have a total expected balance of 1,711,543.46 available for expenses. The goal is to continue to build this carry over balance by attempting to spend less than the amounts received. This is a difficult task for small municipalities with limited resources. Yet we have managed to have a positive increase from 2016 to 2017, and again from 2017 to 2018. Roads and Fire funds continue to be a difficult fund to build as it costs the township to keep up these departments and the road conditions continue to decline and ability to maintain equipment to provide strong emergency services continue to grow in cost as well.



WAYNE TOWNSHIP FIRE DEPARTMENT & LIFE SQUAD

4575 Middletown Oxford Road • Trenton, Ohio 45067
Butler County, Ohio • Phone: (513)424-9710



- January 2018 Runs

Fire:

6 Runs

- 1 structure Fire
- 1 Farm Rescue
- 1 Odor Investigation
- 1 Squad Assist
- 2 Mutual Aid Fires
 - Madison Twp.
 - Gratis Twp.

Squad:

10 Runs

5 Transports

- Grants Submitted
 - State Fire Marshall Equipment Grant - \$56k in Gear
 - Butler Rural Coop Community Connection Grant - \$5k in Tools
 - Letter to Miller Coors - \$25k in Gear
 - Letter to Cox Publishing - \$25k in Gear
- Other Grants in Works
 - Hanover Life Squad through Hamilton Community Foundation - \$5k in Pagers
 - Fire House Subs - \$17k in Gear
- Truck Maintenance – ongoing
- New Truck Spec – Pricing fully loaded truck for final numbers
- Upcoming Training with Riley Twp. on Large Animal Rescue
- other

WAYNE TOWNSHIP
ROAD MAINTENANCE DEPARTMENT

4570 Middletown Oxford Road Trenton, OH 45067

February 2018 Trustee Report

- Equipment Servicing
 - Tractors
 - Fluids, hoses and blades
 - Dump Trucks
 - Zero Turn Mowers
- Ditching
 - Mill Road
- Winter Storms
 - Plowing
 - Mail Box Repair
- Pot Hole Repair
 - Jimmy Stewart Drive
- Storm Clean up from 2/15
- Current Salt usage: 144.4 Tons



WAYNE TOWNSHIP

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ADMINISTRATOR'S NOTES

February 2018

-Zoning:

4 Certificates: 1 new home, 1 new barn, 2 barn extensions

2 hot topics

- 1 deer facility

-1 wedding venue

-Edgewood Transportation

-Grants

-Street Lights

-OTA Conference

-Administration Car

-Butler County Storm Water District

-Newsletter Articles due by March 9.

-Employee Job Descriptions

-Midpointe Library Book Mobile

-Other