

WAYNE TOWNSHIP, BUTLER COUNTY  
REGULAR TRUSTEES MEETING MINUTES  
FEBRUARY 21, 2017

5967 Jacksonburg Road, Trenton, Ohio 45067

513-424-9661 FAX 424-9661

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LARRY V. SETSER

*Trustee*

R. TIMOTHY TAYLOR

*Trustee*

MICHEAL TRUSTER

*Trustee*

LAURA DALEY

*Fiscal Officer*

DANIEL HOIT

*Zoning & Township Administrator*

**CALL TO ORDER**

President Larry Setser called the meeting to order at 7:00pm.

**PLEDGE OF ALLEGIANCE**

President Larry Setser led all in attendance in the stating of the Pledge of Allegiance.

**ROLL CALL**

Trustees; Setser and Truster and Taylor were all present, also present was Administrator Daniel Hoit and Fiscal Officer Laura Daley.

**APPROVAL OF MINUTES**

1. Minutes of the January 17th, 2017 Regular Trustees Meeting.  
A motion was made by Trustee Taylor to approve the minutes of the regular Trustees minutes, followed by a second by Trustee Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.
2. Special Meeting Minutes of the February 3<sup>rd</sup> budget meeting.  
A motion was made by Trustee Taylor to approve the minutes of the Special meeting minutes, followed by a second from Trustee Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.

**UNFINISHED BUSINESS**

1. None.

**PRESENTATIONS**

1. Butler County Auditor's Office.  
Bob Routsen from the Butler County Auditor's office. Bob updated all in attendance that Dog tag's would still be obtainable in the amount of \$28.00. He updated everyone that a skimmer was located on a gas pump in Monroe, Butler County and the safest way to protect yourself is to inside the gas station's to pay for your gasoline.

Renewals in regards to CAUV – must be returned by March 31<sup>st</sup>. Bob explained that the 2017 tri annual update will be based on market values. He explained the best way to obtain information regarding the CAUV is to contact our State Rep. or the Farm Bureau. He then went on to state that tax bills are going out and payment is due March 9<sup>th</sup>.

2. Seven Mile Water Project

Terry Darlymple- Engineer, introduced himself stating that he was here to express concerns that the village is having with flooding and the water issues. He began by explaining that the village was designed with no catch basins. The reason he is bringing it to our Trustees attention is that the issue is the water runs over 127 north side into Seven-mile. Currently they are trying to define the scope of the issue. They are wanting to see where the water could be diverted. Some discussion was had on whom owns an abandoned gravel pit and some older ideas that had been discussed many years ago to fix the problem. Austin Young and Daniel Hoit serve on our storm water utility committee and it was decided they would help to look further into it with Seven-mile.

### **REPORTS**

1. Fiscal Officer – (fund ledger attached) A motion was made by Trustee Truster to accept the fiscal officer's report including paying bill's for the month, followed by a second by Trustee Taylor. Roll call was taken; 3 ayes, 0 nays, 0 absent.
2. Fire Department – run report attached
3. Road Department – report attached
4. Admin/Zoning – report attached

### **NEW BUSINESS**

1. Approval of Road Mileage – A motion was made by Trustee Taylor to accept the road mileage as shown, the motion was seconded by Trustee Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent.
2. Mowers- The discussion of purchasing new Mowers was tabled until a later date.
3. Merit Increase – The discussion of Merit pay was tabled until a later date.
4. Approval of Cemetery Deeds. Daniel presented the completed deeds the Trustees and Fiscal Officer, the proper signatures were obtained and the documents were notarized.

### **LEGISLATION**

None.

### **AUDIENCE OF TRUSTEES**

Trustee Mike Truster asked that Administrator Daniel Hoit begin researching what our options were as to how we can make sure our computer data has all been backed up properly. He then touched on the OTA conference he and Daniel had attended and explained that it had once again been a wealth of information and a very good opportunity for networking.

Trustee Tim Taylor had no reports.

President Larry Setser had no reports.

**AUDIENCE OF PUBLIC**

Gary Fall-4353 Stubbs road -- asked the maintenance crew what culverts they would be working on this year. They explained that they would be starting with those on Stubbs road near his house and that of Kevin's.

**EXECUTIVE SESSION**

NONE.

**ADJOURNMENT**

A motion was made by Trustee Taylor to adjourn, followed by a second by Trustee Truster. Roll call was taken; 3 ayes, 0 nays, 0 absent. The regular Trustees meeting was adjourned at 8:27pm.

## **Fiscal Officer Report 2-21-1017**

- Continue to work on year-end. Almost complete, waiting to meet with Butler County auditor regarding certificate of total amount from all sources available for expenditures and balances.
- Completing the 2017 final budget. Must be passed at March meeting. All project expenditures needed to be reported to Fiscal officer previous to this being done.
- Preparing for the 2015-2016 audit.
- Prepared payroll, paid invoices, made deposits and prepared any requested reports.
- Attended a budget work session meeting with available trustees, road crew, and administrator. (Culvert projects have since come to my attention that the road crew intends to begin this spring, in need of all numbers, including a decision on mowers and seasonal or part-time help.)

**Fund Ledger**

February 2017

| Post Date            | Transaction Date | Source / Vendor / Payee         | Reasoning                        | Account Code      | Process ID | PO / BC Receipt | Warrant / Charges Number | Debit Expenditure      | Credit Revenue | Pooled       | Non - Pooled | Fund Balance |
|----------------------|------------------|---------------------------------|----------------------------------|-------------------|------------|-----------------|--------------------------|------------------------|----------------|--------------|--------------|--------------|
| Fund: 1000 - General |                  |                                 |                                  |                   |            |                 |                          | Fund Beginning Balance |                | \$376,271.33 | \$0.00       | \$376,271.33 |
| 02/07/2017           | 02/07/2017       | STACEY CASTLE                   |                                  | 1000-110-319-0000 | 11027      | BC 3-2017       | 18597                    | \$110.50               |                | \$376,160.83 | \$0.00       | \$376,160.83 |
| 02/07/2017           | 02/07/2017       | VERIZON                         |                                  | 1000-120-341-0000 | 11027      | BC 13-2017      | 18598                    | \$185.69               |                | \$375,975.14 | \$0.00       | \$375,975.14 |
| 02/07/2017           | 02/07/2017       | DUKE ENERGY                     |                                  | 1000-120-351-0000 | 11027      | BC 14-2017      | 18595                    | \$64.09                |                | \$375,911.05 | \$0.00       | \$375,911.05 |
| 02/07/2017           | 02/07/2017       | SOUTHWEST REGIONAL WATER DISTF  |                                  | 1000-120-352-0000 | 11027      | BC 15-2017      | 18596                    | \$17.06                |                | \$375,893.99 | \$0.00       | \$375,893.99 |
| 02/07/2017           | 02/07/2017       | BUTLER COUNTY AUDITOR           | undivided local government funds | 1000-532-0000     | 11044      | R11-2017        |                          |                        | \$4,999.66     | \$380,893.65 | \$0.00       | \$380,893.65 |
| 02/07/2017           | 02/07/2017       | BUTLER COUNTY AUDITOR           | addnl lgf                        | 1000-532-0000     | 11044      | R12-2017        |                          |                        | \$619.78       | \$381,513.43 | \$0.00       | \$381,513.43 |
| 02/07/2017           | 02/07/2017       | PRIMARY                         |                                  | 1000-701-0000     | 11044      | R9-2017         |                          |                        | \$8.21         | \$381,521.64 | \$0.00       | \$381,521.64 |
| 02/07/2017           | 02/07/2017       | PRIMARY                         |                                  | 1000-701-0000     | 11044      | R9-2017         |                          |                        | \$8.00         | \$381,529.64 | \$0.00       | \$381,529.64 |
| 02/08/2017           | 02/07/2017       | WAYNE TOWNSHIP ZONING           | william and Wendy brown          | 1000-302-0000     | 11036      | R1-2017         |                          |                        | \$50.00        | \$381,579.64 | \$0.00       | \$381,579.64 |
| 02/08/2017           | 02/07/2017       | WAYNE TOWNSHIP ZONING           | new home certificate 01-17       | 1000-302-0000     | 11036      | R2-2017         |                          |                        | \$300.00       | \$381,879.64 | \$0.00       | \$381,879.64 |
| 02/08/2017           | 02/07/2017       | WAYNE TOWNSHIP -GENERAL FUND    | newsletter advertisement         | 1000-302-0000     | 11036      | R3-2017         |                          |                        | \$150.00       | \$382,029.64 | \$0.00       | \$382,029.64 |
| 02/08/2017           | 02/07/2017       | WAYNE TOWNSHIP -GENERAL FUND    | newsletter advertisement         | 1000-302-0000     | 11036      | R4-2017         |                          |                        | \$75.00        | \$382,104.64 | \$0.00       | \$382,104.64 |
| 02/08/2017           | 02/07/2017       | WAYNE TOWNSHIP -GENERAL FUND    | newsletter advertisement         | 1000-302-0000     | 11036      | R5-2017         |                          |                        | \$75.00        | \$382,179.64 | \$0.00       | \$382,179.64 |
| 02/12/2017           | 02/12/2017       | OHIO BUREAU OF WORKERS' COMPEN  |                                  | 1000-110-230-0000 | 11115      | BC 2-2017       | 18599                    | \$183.81               |                | \$381,995.83 | \$0.00       | \$381,995.83 |
| 02/14/2017           | 02/14/2017       | Employee Payroll                | Payroll Posting                  | 1000-120-190-0000 | 11163      |                 | 12-2017                  | \$541.37               |                | \$381,454.46 | \$0.00       | \$381,454.46 |
| 02/14/2017           | 02/14/2017       | SECURITY LOCK COMPANY           |                                  | 1000-120-323-0000 | 11164      | BC 11-2016      | 18570                    | -\$72.50               |                | \$381,526.96 | \$0.00       | \$381,526.96 |
| 02/14/2017           | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN |                                  | 1000-110-111-0000 | 11172      |                 | 13-2017                  | \$292.62               |                | \$381,234.34 | \$0.00       | \$381,234.34 |
| 02/14/2017           | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN |                                  | 1000-110-121-0000 | 11172      |                 | 13-2017                  | \$181.97               |                | \$381,052.37 | \$0.00       | \$381,052.37 |
| 02/14/2017           | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN |                                  | 1000-110-211-0000 | 11172      |                 | 13-2017                  | \$664.41               |                | \$380,387.96 | \$0.00       | \$380,387.96 |
| 02/14/2017           | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN |                                  | 1000-120-190-0000 | 11172      |                 | 13-2017                  | \$207.69               |                | \$380,180.27 | \$0.00       | \$380,180.27 |
| 02/14/2017           | 02/15/2017       | TREASURER OF STATE              |                                  | 1000-110-111-0000 | 11177      |                 | 15-2017                  | \$47.56                |                | \$380,132.71 | \$0.00       | \$380,132.71 |
| 02/14/2017           | 02/15/2017       | TREASURER OF STATE              |                                  | 1000-110-121-0000 | 11177      |                 | 15-2017                  | \$59.31                |                | \$380,073.40 | \$0.00       | \$380,073.40 |
| 02/14/2017           | 02/15/2017       | TREASURER OF STATE              |                                  | 1000-120-190-0000 | 11177      |                 | 15-2017                  | \$50.85                |                | \$380,022.55 | \$0.00       | \$380,022.55 |
| 02/14/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-110-111-0000 | 11178      |                 | 16-2017                  | \$233.28               |                | \$379,789.27 | \$0.00       | \$379,789.27 |
| 02/14/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-110-121-0000 | 11178      |                 | 16-2017                  | \$187.23               |                | \$379,602.04 | \$0.00       | \$379,602.04 |
| 02/14/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-110-213-0000 | 11178      |                 | 16-2017                  | \$135.68               |                | \$379,466.36 | \$0.00       | \$379,466.36 |
| 02/14/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-120-190-0000 | 11178      |                 | 16-2017                  | \$194.25               |                | \$379,272.11 | \$0.00       | \$379,272.11 |
| 02/15/2017           | 02/15/2017       | OHIO BUREAU OF WORKERS' COMPEN  |                                  | 1000-110-230-0000 | 11212      | BC 2-2017       | 18614                    | \$183.80               |                | \$379,088.31 | \$0.00       | \$379,088.31 |
| 02/15/2017           | 02/15/2017       | COX OHIO PUBLISHING             |                                  | 1000-110-319-0000 | 11212      | BC 3-2017       | 18620                    | \$532.66               |                | \$378,555.65 | \$0.00       | \$378,555.65 |
| 02/15/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-110-330-0000 | 11212      | BC 6-2017       | 18604                    | \$504.73               |                | \$378,050.92 | \$0.00       | \$378,050.92 |
| 02/15/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-110-360-0000 | 11212      | BC 7-2017       | 18604                    | \$135.00               |                | \$377,915.92 | \$0.00       | \$377,915.92 |
| 02/15/2017           | 02/15/2017       | NANCY NIX BUTLER COUNTY TREASUR |                                  | 1000-110-370-0000 | 11212      | BC 4-2017       | 18607                    | \$71.50                |                | \$377,844.42 | \$0.00       | \$377,844.42 |
| 02/15/2017           | 02/15/2017       | FIRST FINANCIAL BANK            |                                  | 1000-110-410-0000 | 11212      | BC 10-2017      | 18604                    | \$101.49               |                | \$377,742.93 | \$0.00       | \$377,742.93 |

**Fund Ledger**

February 2017

| Post Date                              | Transaction Date | Source / Vendor / Payee         | Reasoning                    | Account Code      | Process ID | PO / BC Receipt | Warrant / Charges Number | Debit Expenditure | Credit Revenue | Pooled                 | Non - Pooled | Fund Balance |              |
|--|------------------|---------------------------------|------------------------------|-------------------|------------|-----------------|--------------------------|-------------------|----------------|------------------------|--------------|--------------|--------------|
| 02/15/2017                             | 02/15/2017       | JOHNSTON FIRE SAFETY LLC        |                              | 1000-120-323-0000 | 11212      | BC 12-2017      | 18617                    | \$250.00          |                | \$377,492.93           | \$0.00       | \$377,492.93 |              |
| 02/15/2017                             | 02/15/2017       | DUKE ENERGY                     |                              | 1000-120-351-0000 | 11212      | BC 14-2017      | 18615                    | \$91.01           |                | \$377,401.92           | \$0.00       | \$377,401.92 |              |
| 02/15/2017                             | 02/15/2017       | BUTLER RURAL ELECTRIC           |                              | 1000-120-351-0000 | 11212      | BC 14-2017      | 18612                    | \$66.00           |                | \$377,335.92           | \$0.00       | \$377,335.92 |              |
| 02/20/2017                             | 02/20/2017       | SQUAD ACCT                      | interest on savings          | 1000-701-0000     | 11215      | R14-2017        |                          |                   | \$7.44         | \$377,343.36           | \$0.00       | \$377,343.36 |              |
| 02/20/2017                             | 02/20/2017       | PRIMARY                         | interest on checking account | 1000-701-0000     | 11215      | R15-2017        |                          |                   | \$24.21        | \$377,367.57           | \$0.00       | \$377,367.57 |              |
| 02/20/2017                             | 02/20/2017       | Void Receipt for PRIMARY        |                              | 1000-701-0000     | 11216      | R15-2017        |                          |                   | -\$24.21       | \$377,343.36           | \$0.00       | \$377,343.36 |              |
| Total for Fund 1000:                   |                  |                                 |                              |                   |            |                 |                          | \$5,221.06        | \$6,293.09     |                        |              |              |              |
| YTD:                                   |                  |                                 |                              |                   |            |                 |                          | \$16,281.20       | \$6,293.09     |                        |              |              |              |
| Fund: 2011 - Motor Vehicle License Tax |                  |                                 |                              |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$5,822.59   | \$0.00       | \$5,822.59   |
| 02/20/2017                             | 02/20/2017       | SQUAD ACCT                      |                              | 2011-701-0000     | 11242      | R16-2017        |                          |                   | \$0.02         | \$5,822.61             | \$0.00       | \$5,822.61   |              |
| Total for Fund 2011:                   |                  |                                 |                              |                   |            |                 |                          | \$0.00            | \$0.02         |                        |              |              |              |
| YTD:                                   |                  |                                 |                              |                   |            |                 |                          | \$0.00            | \$0.02         |                        |              |              |              |
| Fund: 2021 - Gasoline Tax              |                  |                                 |                              |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$165,178.58 | \$0.00       | \$165,178.58 |
| 02/07/2017                             | 02/07/2017       | VERIZON                         |                              | 2021-330-341-0000 | 11027      | BC 22-2017      | 18598                    | \$142.93          |                | \$165,035.65           | \$0.00       | \$165,035.65 |              |
| 02/07/2017                             | 02/07/2017       | DUKE ENERGY                     |                              | 2021-330-351-0000 | 11027      | BC 23-2017      | 18595                    | \$166.18          |                | \$164,869.47           | \$0.00       | \$164,869.47 |              |
| 02/07/2017                             | 02/07/2017       | SOUTHWEST REGIONAL WATER DISTF  |                              | 2021-330-352-0000 | 11027      | BC 24-2017      | 18596                    | \$18.44           |                | \$164,851.03           | \$0.00       | \$164,851.03 |              |
| 02/07/2017                             | 02/07/2017       | PRIMARY                         |                              | 2021-701-0000     | 11044      | R9-2017         |                          |                   | \$8.00         | \$164,859.03           | \$0.00       | \$164,859.03 |              |
| 02/15/2017                             | 02/15/2017       | RUMPKE WASTE, INC.              |                              | 2021-330-322-0000 | 11212      | BC 20-2017      | 18611                    | \$135.23          |                | \$164,723.80           | \$0.00       | \$164,723.80 |              |
| 02/15/2017                             | 02/15/2017       | OVERHEAD DOOR                   |                              | 2021-330-323-0000 | 11212      | BC 21-2017      | 18619                    | \$429.34          |                | \$164,294.46           | \$0.00       | \$164,294.46 |              |
| 02/15/2017                             | 02/15/2017       | DUKE ENERGY                     |                              | 2021-330-351-0000 | 11212      | BC 23-2017      | 18615                    | \$49.68           |                | \$164,244.78           | \$0.00       | \$164,244.78 |              |
| 02/15/2017                             | 02/15/2017       | BUTLER RURAL ELECTRIC           |                              | 2021-330-351-0000 | 11212      | BC 23-2017      | 18612                    | \$112.00          |                | \$164,132.78           | \$0.00       | \$164,132.78 |              |
| 02/15/2017                             | 02/15/2017       | HARVEST LAND CO-OP              |                              | 2021-330-353-0000 | 11212      | BC 25-2017      | 18608                    | \$749.52          |                | \$163,383.26           | \$0.00       | \$163,383.26 |              |
| 02/15/2017                             | 02/15/2017       | CARGILL INCORPORATED            |                              | 2021-330-360-0000 | 11212      | BC 46-2017      | 18613                    | \$6,715.43        |                | \$156,667.83           | \$0.00       | \$156,667.83 |              |
| Total for Fund 2021:                   |                  |                                 |                              |                   |            |                 |                          | \$8,518.75        | \$8.00         |                        |              |              |              |
| YTD:                                   |                  |                                 |                              |                   |            |                 |                          | \$12,701.63       | \$8.00         |                        |              |              |              |
| Fund: 2031 - Road and Bridge           |                  |                                 |                              |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$134,876.81 | \$0.00       | \$134,876.81 |
| 02/01/2017                             | 02/01/2017       | BUTLER COUNTY SHERIFFS OFFICE   |                              | 2031-110-310-0000 | 11018      | BC 26-2017      | 18593                    | \$435.00          |                | \$134,441.81           | \$0.00       | \$134,441.81 |              |
| 02/07/2017                             | 02/07/2017       | STACEY CASTLE                   |                              | 2031-110-310-0000 | 11027      | BC 26-2017      | 18597                    | \$110.50          |                | \$134,331.31           | \$0.00       | \$134,331.31 |              |
| 02/07/2017                             | 02/07/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN |                              | 2031-330-229-0000 | 11027      | BC 29-2016      | 18594                    | \$14.81           |                | \$134,316.50           | \$0.00       | \$134,316.50 |              |

**Fund Ledger**

February 2017

| Post Date                  | Transaction Date | Source / Vendor / Payee           | Reasoning         | Account Code      | Process ID | PO / BC Receipt | Warrant / Charges Number | Debit Expenditure | Credit Revenue | Pooled                 | Non - Pooled | Fund Balance |             |
|----------------------------|------------------|-----------------------------------|-------------------|-------------------|------------|-----------------|--------------------------|-------------------|----------------|------------------------|--------------|--------------|-------------|
| 02/12/2017                 | 02/12/2017       | OHIO BUREAU OF WORKERS' COMPEN    |                   | 2031-330-230-0000 | 11115      | BC 28-2017      | 18599                    | \$183.81          |                | \$134,132.69           | \$0.00       | \$134,132.69 |             |
| 02/14/2017                 | 02/14/2017       | Employee Payroll                  | Payroll Posting   | 2031-330-190-0000 | 11163      |                 | 12-2017                  | \$3,615.82        |                | \$130,516.87           | \$0.00       | \$130,516.87 |             |
| 02/14/2017                 | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN   |                   | 2031-330-190-0000 | 11172      |                 | 13-2017                  | \$1,302.09        |                | \$129,214.78           | \$0.00       | \$129,214.78 |             |
| 02/14/2017                 | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN   |                   | 2031-330-211-0000 | 11172      |                 | 13-2017                  | \$1,532.16        |                | \$127,682.62           | \$0.00       | \$127,682.62 |             |
| 02/14/2017                 | 02/15/2017       | OHIO SCHOOL DIST INCOME TAX       |                   | 2031-330-190-0000 | 11177      |                 | 14-2017                  | \$26.08           |                | \$127,656.54           | \$0.00       | \$127,656.54 |             |
| 02/14/2017                 | 02/15/2017       | TREASURER OF STATE                |                   | 2031-330-190-0000 | 11177      |                 | 15-2017                  | \$342.61          |                | \$127,313.93           | \$0.00       | \$127,313.93 |             |
| 02/14/2017                 | 02/15/2017       | FIRST FINANCIAL BANK              |                   | 2031-330-190-0000 | 11178      |                 | 16-2017                  | \$1,222.46        |                | \$126,091.47           | \$0.00       | \$126,091.47 |             |
| 02/14/2017                 | 02/15/2017       | FIRST FINANCIAL BANK              |                   | 2031-330-213-0000 | 11178      |                 | 16-2017                  | \$158.69          |                | \$125,932.78           | \$0.00       | \$125,932.78 |             |
| 02/15/2017                 | 02/15/2017       | OHIO UTILITIES PROTECTION SERVICE |                   | 2031-110-310-0000 | 11212      | BC 26-2017      | 18618                    | \$95.37           |                | \$125,837.41           | \$0.00       | \$125,837.41 |             |
| 02/15/2017                 | 02/15/2017       | COX OHIO PUBLISHING               |                   | 2031-110-310-0000 | 11212      | BC 26-2017      | 18620                    | \$532.67          |                | \$125,304.74           | \$0.00       | \$125,304.74 |             |
| 02/15/2017                 | 02/15/2017       | OHIO BUREAU OF WORKERS' COMPEN    |                   | 2031-330-230-0000 | 11212      | BC 28-2017      | 18614                    | \$183.80          |                | \$125,120.94           | \$0.00       | \$125,120.94 |             |
| Total for Fund 2031:       |                  |                                   |                   |                   |            |                 |                          | \$9,755.87        | \$0.00         |                        |              |              |             |
| YTD:                       |                  |                                   |                   |                   |            |                 |                          | \$21,242.02       | \$0.00         |                        |              |              |             |
| Fund: 2041 - Cemetery      |                  |                                   |                   |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$10,040.74  | \$0.00       | \$10,040.74 |
| 02/15/2017                 | 02/15/2017       | ROBINSON FENCE COMPANY            |                   | 2041-760-730-0000 | 11212      | BC 49-2017      | 18621                    | \$3,000.00        |                | \$7,040.74             | \$0.00       | \$7,040.74   |             |
| Total for Fund 2041:       |                  |                                   |                   |                   |            |                 |                          | \$3,000.00        | \$0.00         |                        |              |              |             |
| YTD:                       |                  |                                   |                   |                   |            |                 |                          | \$3,000.00        | \$0.00         |                        |              |              |             |
| Fund: 2111 - Fire District |                  |                                   |                   |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$64,586.68  | \$0.00       | \$64,586.68 |
| 02/01/2017                 | 02/01/2017       | Employee Payroll                  | Payroll Posting   | 2111-220-190-0000 | 11012      |                 | 11-2017                  | \$972.98          |                | \$63,613.70            | \$0.00       | \$63,613.70  |             |
| 02/01/2017                 | 02/01/2017       | BUTLER COUNTY SHERIFFS OFFICE     |                   | 2111-220-323-0000 | 11018      | BC 32-2017      | 18592                    | \$750.00          |                | \$62,863.70            | \$0.00       | \$62,863.70  |             |
| 02/01/2017                 | 02/01/2017       | JEFFERY KINSEL                    |                   | 2111-220-490-0000 | 11018      | BC 46-2016      | 18589                    | \$130.00          |                | \$62,733.70            | \$0.00       | \$62,733.70  |             |
| 02/01/2017                 | 02/01/2017       | DREW KINSEL                       |                   | 2111-220-490-0000 | 11018      | BC 46-2016      | 18590                    | \$130.00          |                | \$62,603.70            | \$0.00       | \$62,603.70  |             |
| 02/01/2017                 | 02/01/2017       | JOYCE SCHUL                       |                   | 2111-220-490-0000 | 11018      | BC 46-2016      | 18591                    | \$350.00          |                | \$62,253.70            | \$0.00       | \$62,253.70  |             |
| 02/07/2017                 | 02/07/2017       | STACEY CASTLE                     |                   | 2111-110-310-0000 | 11027      | BC 8-2017       | 18597                    | \$110.50          |                | \$62,143.20            | \$0.00       | \$62,143.20  |             |
| 02/07/2017                 | 02/07/2017       | VERIZON                           |                   | 2111-220-341-0000 | 11027      | BC 33-2017      | 18598                    | \$139.45          |                | \$62,003.75            | \$0.00       | \$62,003.75  |             |
| 02/07/2017                 | 02/07/2017       | DUKE ENERGY                       |                   | 2111-220-351-0000 | 11027      | BC 34-2017      | 18595                    | \$349.47          |                | \$61,654.28            | \$0.00       | \$61,654.28  |             |
| 02/07/2017                 | 02/07/2017       | SOUTHWEST REGIONAL WATER DISTF    |                   | 2111-220-352-0000 | 11027      | BC 35-2017      | 18596                    | \$18.59           |                | \$61,635.69            | \$0.00       | \$61,635.69  |             |
| 02/07/2017                 | 02/07/2017       | BUTLER COUNTY AUDITOR             | EMA reimbursement | 2111-202-0000     | 11044      | R10-2017        |                          |                   | \$99.29        | \$61,734.98            | \$0.00       | \$61,734.98  |             |
| 02/07/2017                 | 02/07/2017       | CGS ADMINISTRATOR LLC-EFT         | Claim payment     | 2111-202-0000     | 11044      | R13-2017        |                          |                   | \$362.16       | \$62,097.14            | \$0.00       | \$62,097.14  |             |
| 02/08/2017                 | 02/07/2017       | MEDICOUNT MANAGEMENT, INC         | dec. 2016 eom     | 2111-202-0000     | 11036      | R6-2017         |                          |                   | \$2,101.39     | \$64,198.53            | \$0.00       | \$64,198.53  |             |
| 02/08/2017                 | 02/07/2017       | WAYNE TOWNSHIP LIFE SQUAD         | nov. 2016 eom     | 2111-202-0000     | 11036      | R7-2017         |                          |                   | \$121.27       | \$64,319.80            | \$0.00       | \$64,319.80  |             |

WAYNE TOWNSHIP, BUTLER COUNTY

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Fund Ledger

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February 2017

| Post Date                                     | Transaction Date | Source / Vendor / Payee            | Reasoning                      | Account Code      | Process ID | PO / BC Receipt | Warrant / Charges Number | Debit Expenditure | Credit Revenue | Pooled                 | Non - Pooled | Fund Balance |              |
|---|------------------|------------------------------------|--------------------------------|-------------------|------------|-----------------|--------------------------|-------------------|----------------|------------------------|--------------|--------------|--------------|
| 02/08/2017                                    | 02/07/2017       | VILLAGE OF JACKSONBURG             | fire / EMS contracted services | 2111-202-0000     | 11036      | R8-2017         |                          |                   | \$854.00       | \$65,173.80            | \$0.00       | \$65,173.80  |              |
| 02/12/2017                                    | 02/12/2017       | OHIO BUREAU OF WORKERS' COMPEN     |                                | 2111-220-230-0000 | 11115      | BC 31-2017      | 18599                    | \$183.81          |                | \$64,989.99            | \$0.00       | \$64,989.99  |              |
| 02/14/2017                                    | 02/14/2017       | Employee Payroll                   | Payroll Posting                | 2111-220-190-0000 | 11163      |                 | 12-2017                  | \$120.30          |                | \$64,869.69            | \$0.00       | \$64,869.69  |              |
| 02/14/2017                                    | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN    |                                | 2111-220-190-0000 | 11172      |                 | 13-2017                  | \$158.37          |                | \$64,711.32            | \$0.00       | \$64,711.32  |              |
| 02/14/2017                                    | 02/14/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN    |                                | 2111-230-211-0000 | 11172      |                 | 13-2017                  | \$803.22          |                | \$63,908.10            | \$0.00       | \$63,908.10  |              |
| 02/14/2017                                    | 02/15/2017       | OHIO SCHOOL DIST INCOME TAX        |                                | 2111-220-190-0000 | 11177      |                 | 14-2017                  | \$1.32            |                | \$63,906.78            | \$0.00       | \$63,906.78  |              |
| 02/14/2017                                    | 02/15/2017       | TREASURER OF STATE                 |                                | 2111-220-190-0000 | 11177      |                 | 15-2017                  | \$17.18           |                | \$63,889.60            | \$0.00       | \$63,889.60  |              |
| 02/14/2017                                    | 02/15/2017       | FIRST FINANCIAL BANK               |                                | 2111-220-190-0000 | 11178      |                 | 16-2017                  | \$68.25           |                | \$63,821.35            | \$0.00       | \$63,821.35  |              |
| 02/14/2017                                    | 02/15/2017       | FIRST FINANCIAL BANK               |                                | 2111-220-213-0000 | 11178      |                 | 16-2017                  | \$73.54           |                | \$63,747.81            | \$0.00       | \$63,747.81  |              |
| 02/14/2017                                    | 02/15/2017       | FIRST FINANCIAL BANK               |                                | 2111-230-213-0000 | 11178      |                 | 16-2017                  | \$11.83           |                | \$63,735.98            | \$0.00       | \$63,735.98  |              |
| 02/15/2017                                    | 02/15/2017       | CITY OF TRENTON                    |                                | 2111-220-190-0000 | 11183      |                 | 18603                    | \$2.52            |                | \$63,733.46            | \$0.00       | \$63,733.46  |              |
| 02/15/2017                                    | 02/15/2017       | FIRST FINANCIAL BANK               |                                | 2111-110-310-0000 | 11212      | BC 8-2017       | 18604                    | \$35.36           |                | \$63,698.10            | \$0.00       | \$63,698.10  |              |
| 02/15/2017                                    | 02/15/2017       | Danielle E. Brown                  |                                | 2111-110-310-0000 | 11212      | BC 8-2017       | 18605                    | \$8.50            |                | \$63,689.60            | \$0.00       | \$63,689.60  |              |
| 02/15/2017                                    | 02/15/2017       | Jonathon Cassidy                   |                                | 2111-110-310-0000 | 11212      | BC 8-2017       | 18606                    | \$11.50           |                | \$63,678.10            | \$0.00       | \$63,678.10  |              |
| 02/15/2017                                    | 02/15/2017       | EXCEL CORPORATE CARE               |                                | 2111-110-310-0000 | 11212      | BC 8-2017       | 18609                    | \$376.00          |                | \$63,302.10            | \$0.00       | \$63,302.10  |              |
| 02/15/2017                                    | 02/15/2017       | ALLIANCE PRINTING & MAILING SERVIC |                                | 2111-110-310-0000 | 11212      | BC 8-2017       | 18610                    | \$275.00          |                | \$63,027.10            | \$0.00       | \$63,027.10  |              |
| 02/15/2017                                    | 02/15/2017       | COX OHIO PUBLISHING                |                                | 2111-110-310-0000 | 11212      | BC 8-2017       | 18620                    | \$532.66          |                | \$62,494.44            | \$0.00       | \$62,494.44  |              |
| 02/15/2017                                    | 02/15/2017       | OHIO BUREAU OF WORKERS' COMPEN     |                                | 2111-220-230-0000 | 11212      | BC 31-2017      | 18614                    | \$183.82          |                | \$62,310.62            | \$0.00       | \$62,310.62  |              |
| 02/15/2017                                    | 02/15/2017       | FIRST FINANCIAL BANK               |                                | 2111-220-323-0000 | 11212      | BC 32-2017      | 18604                    | \$25.17           |                | \$62,285.45            | \$0.00       | \$62,285.45  |              |
| 02/15/2017                                    | 02/15/2017       | HARVEST LAND CO-OP                 |                                | 2111-220-353-0000 | 11212      | BC 50-2017      | 18608                    | \$437.15          |                | \$61,848.30            | \$0.00       | \$61,848.30  |              |
| 02/15/2017                                    | 02/15/2017       | CONCORDANCE HEALTHCARE SOLUTI      |                                | 2111-220-420-0000 | 11212      | BC 38-2017      | 18616                    | \$562.21          |                | \$61,286.09            | \$0.00       | \$61,286.09  |              |
| Total for Fund 2111:                          |                  |                                    |                                |                   |            |                 |                          | \$6,838.70        | \$3,538.11     |                        |              |              |              |
| YTD:  |                  |                                    |                                |                   |            |                 |                          | \$14,268.99       | \$3,538.11     |                        |              |              |              |
| Fund: 2141 - Road District                    |                  |                                    |                                |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$14,594.73  | \$0.00       | \$14,594.73  |
| 02/15/2017                                    | 02/15/2017       | FIRST FINANCIAL BANK               |                                | 2141-330-420-0000 | 11212      | BC 53-2017      | 18604                    | \$277.36          |                | \$14,317.37            | \$0.00       | \$14,317.37  |              |
| Total for Fund 2141:                          |                  |                                    |                                |                   |            |                 |                          | \$277.36          | \$0.00         |                        |              |              |              |
| YTD:  |                  |                                    |                                |                   |            |                 |                          | \$277.36          | \$0.00         |                        |              |              |              |
| Fund: 3101 - General (Bond) (Note) Retirement |                  |                                    |                                |                   |            |                 |                          |                   |                | Fund Beginning Balance | \$101,725.00 | \$0.00       | \$101,725.00 |
| 02/20/2017                                    | 02/20/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN    |                                | 3101-110-319-0000 | 11222      | BC 43-2017      | 17-2017                  | \$993.77          |                | \$100,731.23           | \$0.00       | \$100,731.23 |              |
| 02/20/2017                                    | 02/20/2017       | OHIO PUBLIC EMPLOYEES RETIREMEN    | adjusted amount correction     | 3101-110-319-0000 | 11228      | BC 43-2017      | 17-2017                  | -\$9.00           |                | \$100,740.23           | \$0.00       | \$100,740.23 |              |
| Total for Fund 3101:                          |                  |                                    |                                |                   |            |                 |                          | \$984.77          | \$0.00         |                        |              |              |              |

Report reflects selected information.



**Fund Ledger**

February 2017

| Post Date | Transaction Date | Source / Vendor / Payee | Reasoning | Account Code | Process ID | PO / BC Receipt | Warrant / Charges Number             | Debit Expenditure | Credit Revenue | Pooled | Non - Pooled | Fund Balance |
|-----------|------------------|-------------------------|-----------|--------------|------------|-----------------|--------------------------------------|-------------------|----------------|--------|--------------|--------------|
|           |                  |                         |           |              |            |                 | YTD:                                 | \$984.77          | \$0.00         |        |              |              |
|           |                  |                         |           |              |            |                 | Report Total for Selected Funds:     | \$34,596.51       | \$9,839.22     |        |              |              |
|           |                  |                         |           |              |            |                 | Report YTD Total for Selected Funds: | \$68,755.97       | \$9,839.22     |        |              |              |



# Wayne Township Fire Department & Life Squad

4575 Middletown Oxford Road • Trenton, Ohio 45067  
Butler County • Phone / Fax (513) 424-9710



## January 2017 Runs

### Fire

5 Runs

- 2 Squad Assist
- 1 MVA
- 1 Alarm (disregard)
- 1 Mutual Aid –Structure Fire w/ Madison

### Squad

20 runs

-12 Transports (billable)

-NIMS 300 and 400 scheduling in works with EMA - all officers req'd to have class.

-Volunteer Class starting March 11 at Gratis Twp through Butler Tech 3 residents looking to take class

-other

(Doug) Donnie Angst - squad after 40 mins. / we had 1 person on call at the time. / Butler County dispatched St. Clair township (5 active Emt's on call)

→ if we do not have enough on call, should we have other ways to address the under staffing?

## February 2017 Trustees Meeting

### Projects done

Culvert and asphalt list for stubbs rd -

Trimmed trees and brush at seven mile hole -

Trimmed trees and brush at 122 cemetery -

Prepared monthly schedule for trustees -

Trimmed & removed Trees at Cotton Run Rd. Cemetery -  
- chipped everything

### Projects to be done

Tree removal and brush trimming at cotton run cemetery

Track boards for cemetery burial



WAYNE TOWNSHIP

## ADMINISTRATOR'S NOTES

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February 2017

**-Zoning: 3 Certificates**

- New home
- New pool
- New pole barn

**-Edgewood Table Top Exercise January 25th**

**-Ohio Township Association Winter Conference January 26-28th**

**-Ohio EMA- Public Information Officer Training February 7th**

**-Butler County Storm Water Quarterly Meeting February 16th**

**-Newsletter work**

- Articles due February 24
- Ads due March 1
- Projected in Home April 1

**-Audit Work**

**-Work Report System**

**-Fire Department Standard Operating Procedures**

**-Upcoming: Congressman Warren Davidsons Mobile Office Hours Next Wednesday March 1 (3p-4p)**

- Property w/ value of above <sup>\$2500</sup> to public auction, sealed bid (Response from Roger Gates)

- 73 & Jacksonburg construction will begin in 2019

- M. Trueman 122 & stubbs Rd. letter to be sent